

Agreed with:

Chairman of Central Bank  
of the Republic of Azerbaijan

\_\_\_\_\_ E.S.RUSTAMOV

Approved by Decision 6/38 dated on 18 June  
2013 of Central Election Commission of the  
Republic of Azerbaijan  
Chairman of Central Election Commission

\_\_\_\_\_ M.M.PANAHOV

## **INSTRUCTION**

### **on rules for opening specific election accounts in Presidential Elections of the Republic of Azerbaijan**

This Instruction was prepared in accordance with the Articles 94.1 of Election Code of the Republic of Azerbaijan (thereupon – Election Code) for determination of opening rules of special election accounts in Presidential Elections of the Republic of Azerbaijan.

#### **1. General provisions**

1.1. The opening rules of special election accounts in Presidential Elections of the Republic of Azerbaijan are regulated with Articles # 91, 190 of Election Code, the Law of the Republic of Azerbaijan on “Banks” and this Instruction.

1.2. Special election account of the candidate to the presidency (thereupon - candidate) shall be opened for the formation of the election fund.

1.3. Special election account shall be opened after notification on nomination of a candidate or decision of political parties, blocs of political parties on this are presented to the Central Election Commission, but at least 5 days prior to the submission of the documents required for nomination of the candidate to the Commission, as well as, at least 24 hours prior to the collection of the voters’ signatures necessary for the registration of the candidate.

1.4. Candidates can open only one special election account.

1.5. Special election accounts should be opened only in International Bank of the Republic of Azerbaijan and its branches.

## **2. If candidate nominated on his/her own initiative or by voters' initiative group, documents required for opening of special election account**

2.1. The candidate or his/her authorized representative shall submit the following documents to the relevant bank:

2.1.1. Application on opening of specific election account;

2.1.2. Identification documents of persons applying for opening of specific election account;

2.1.3. Copy of the notification compiled pursuant to Article 53.2 of Election Code, submitted to and approved by the Central Election Commission;

2.1.4. Information on the liability, commitment before other countries and citizenship of the nominated person compiled pursuant to Article 53.3 of Election Code, as well as application on commitment on termination of his/her activity inappropriate with his/her with his/her duties when elected President;

2.1.5. Powers of attorney of candidate's authorized representative (if he/she appointed an authorized representative) made official in notary order;

2.1.6. A document containing a sample signature (of a person conducting operations with special election account) verified by notary.

***Note: The document indicated in item # 2.1.4 of the Instruction shall be submitted on the request of bank.***

## **3. If candidate is nominated by political party, documents required for opening of special election account**

3.1. Person entitled to open special election account shall submit the following documents to appropriate bank.

3.1.1. Application on opening of specific election account;

3.1.2. Copy of the document (certificate) of political party on the state registration approved in the notary order;

3.1.3. Copy of the Charter of the political party approved in the notary order;

3.1.4. Decision of convention (conference, session of the leading body) of political party on candidate nomination and relevant session minutes;

3.1.5. Information on the imprisonment of the nominee, his/her state of citizenship or obligations before other states, as well as if he/she is elected president, the application of consent on his/her obligations that put an end to his/her activity which is not in compliance with the same position in accordance with Article # 54.8 of Election Code.

3.1.6. Powers of attorney of candidate's authorized representative on financial issues.

3.1.7. Signature approved in notary manner and lists of seal samples

**Note: Documents indicated in items # 3.1.3, 3.1.5 and meeting protocol in item # 3.1.4 of the Instruction shall be presented on request of bank.**

#### **4. If candidate is nominated by bloc of political parties, documents required for opening special election account**

4.1. Person entitled to open special election account shall present below-mentioned documents to appropriate bank.

4.1.1. Application on opening of specific election account;

4.1.2. Decision of convention (conference, session of the leading body) of the bloc of political parties on candidate nomination and relevant session minutes;

4.1.3. Decision of a session (convention, conference) of the political parties representatives which enter the bloc on nomination of a candidate on behalf of the bloc and relevant session minutes;

4.1.4. Information on the imprisonment of the nominee, his/her state of citizenship or obligations before other states, as well as if he/she is elected president, the application of consent on his/her obligations that put an end to his/her activity which is not in compliance with the same position in accordance with Article # 54.8 of Election Code.

4.1.5. Powers of attorney of candidate's authorized representative on financial issues approved in order established by Civil Code or verified by notary.

4.1.6. Lists of signature samples approved in notary manner (of the person who implements operation on special election account)

**Note: Meeting protocol indicated in items # 4.1.2, 4.1.3 and document in item # 4.1.4 of the Instruction shall be presented on request of bank.**

#### **5. Making an order on opening of special election account and means of election fund**

5.1. The relevant bank should open a special election account for a candidate immediately but not later than 3 days after the documents mentioned above are submitted to the bank. All funds shall be transferred in mantas to special election account.

5.2. The right to give orders on the allocations included in special election account shall belong to the candidate, the authorized representative of a candidate as well as authorized representative on

financial issues appointed by a political party or the bloc of political parties and whose candidacy is approved with a candidate.

## **6. Final provisions**

6.1. Since the enforcement of this Instruction, Instruction on “Rules of opening of special election accounts in presidential elections of the Republic of Azerbaijan” approved with the Decision # 6/23-8 dated July 4, 2008 of the Central Election Commission shall be considered invalid.

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