

*Approved by Decision #23-3 dated on August 24, 2009,
amended by Decisions #6/15-4 dated on August 23, 2011,
#5/17 dated on October 19, 2012 and #1/10 dated on May 29, 2014,
1/3, dated 15 March 2019 and # 4/12, dated 13 September
2019, # 3/9 dated 3 September 2021 and # 1/2 dated 6 February
2023 of the Central Election Commission of the Republic of
Azerbaijan*

RULES

for checking the accuracy of the information in election documents submitted to Constituency Election Commission for the approval and registration of candidacy in Municipal Elections

The relevant election commission shall check the accuracy of the information in documents defined by the Election Code of the Republic of Azerbaijan (hereafter referred to as Election Code) and conformity of the nomination procedure with the requirements of the Code. The relevant election commission shall check the accuracy of the information on biographies submitted by candidates, political parties, political party blocs, voters pursuant to the Election Code and other information about the candidate (*Article 59.1 of the Election Code of the Republic of Azerbaijan*).

The relevant election commission can apply to the relevant organs in order to check the accuracy of the information and facts submitted pursuant to the Election Code. These organs shall inform the election commission on the results of checking in time defined by the election commission, if there are less than 40 days prior to the voting day, then at latest within one day. The relevant election commission can establish Working Group consisting of experts to check the accuracy of signatures in signature sheets and relevant information with its own decision. This Working Group shall be headed by the election commissioner. Experts, specialists from the relevant bodies, as well as experts from specified organs and organizations can be involved in such checking. Voters lists and citizens registration system can be used to define the accuracy of the information in signature sheets.

While checking signature sheets, the relevant election commission can ensure the participation of candidates, authorized representatives of candidates, political parties and political party blocs by informing them pursuant to Article 59.3 of the Election Code.

Checking of signatures shall be stopped only when the number of proper signatures provides the candidate registration with the basis or the number of the remaining signatures is not enough for the candidate registration. Accuracy or non-accuracy of voters signatures shall be approved according to the results of checking (*Article 59.4 of the Election Code of the Republic of Azerbaijan*).

Crossed out signatures in the signature sheets of the persons who have nominated a candidate shall not be checked and registered if persons who collect signatures made relevant notes on it before they submit the signature sheets to the relevant election commission (Article 59.5 of the Election Code of the Republic of Azerbaijan).

If a signature of one person appears several times while checking them, only one signature shall be considered valid, others are considered incorrect (Article 59.6 of the Election Code of the Republic of Azerbaijan).

Along with provisions of Article 59.6 of the Election Code, the following signatures shall also be considered incorrect: (Article 59.7 of the Election Code of the Republic of Azerbaijan):

- the signatures of voters who do not have the right to vote or noted incorrect information based on the opinion of invited specialists to the work of election commission according to Article 59.2 of the Election Code or based on the reference given by relevant executive authority (Article 59.7.1 of the Election Code of the Republic of Azerbaijan).

- signatures of voters included in signature sheets before the notification on nomination of the candidate is sent to relevant election commission (Article 59.7.2 of the Election Code of the Republic of Azerbaijan).

- signatures considered invalid in accordance with violation of requirements of Article 57.1 of the Election Code (Article 59.7.3 of the Election Code of the Republic of Azerbaijan).

- signatures put by one person on behalf of several persons or by several persons on behalf of one person (Article 59.7.4 of the Election Code of the Republic of Azerbaijan).

- signatures which are not recorded in hand or by pencil (Article 59.7.5 of the Election Code of the Republic of Azerbaijan).

If dates of signatures have been changed in the signature sheets, these signatures shall be considered correct if the person who approves signature sheets certifies them also (Article 59.8 of the Election Code of the Republic of Azerbaijan).

All of the signatures in the signature sheets shall be considered invalid if signature sheets are not certified with the signature of the person who collected them, also by the authorized representative of the candidate, political party, a bloc of political parties or if the signature of authorized representative is not correct (Article 59.9 of the Election Code of the Republic of Azerbaijan).

According to Articles 59.6-59.10 of the Election Code, if signatures are not defined incorrect, during examining accuracy of signatures and determining the number of signatures, changes and notes made by determined way in the signature list should not be the reason for considering the signature invalid (Article 59.11 of the Election Code of the Republic of Azerbaijan).

According to Articles 59.6-59.10 of the Election Code, the candidate shall not be registered if the number of signatures is less than required number for registration after invalid signatures have been removed (Article 59.12 of the Election Code of the Republic of Azerbaijan).

The head of a working group and a member of relevant election commission who has decisive right to vote shall prepare a protocol on results of checking signature sheets of each candidate to municipality membership, then sign it and give to the election commission for a relevant decision. The protocol shall indicate the number of checked signatures of voters and number of invalid signatures with a note of reason (Appendix #1 made to Rules).

The protocol shall be attached to the relevant decision of the election commission. A copy of the protocol shall be submitted to a candidate, authorized representative of political party, a bloc of political parties at least 24 hours prior to the meeting of election commission which deals with candidate registration. A candidate, a political party, a bloc of political parties shall have the right to get the copy of the protocol approved by the head of working group, by showing the reasons for considering signatures invalid including number of a relevant folder and number of line in relevant signature sheet and copy of the table on results of examination if signatures are less than the required quantity of voter signatures during examination of signatures (Article 59.13 of the Election Code of the Republic of Azerbaijan).

<p><i>I stage – Nomination of candidates</i> The relevant election commission shall examine the submitted documents within a 5-day period, make a grounded decision on whether the candidate nominated for the relevant constituency is approved or not, and inform about it the authorized representative of the candidate, of political parties and blocs of political parties (Articles 53.6 and 54.9 of Election Code of the Republic of Azerbaijan).</p>	<p>List of bodies and organizations where examination of documents and information is possible</p>
<p>Requirements for a candidate: Information: According to Article 212 of the Election Code a) citizenship of the Republic of Azerbaijan having passive voting right; b) age 21 on the Election Day (including and higher than 21 Election Day, too); c) permanently living within the relevant constituency.</p>	<p>a, b, c) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p>
<p><i>If a candidate is nominated on his/her own initiative, the conformity of documents to be examined by the Constituency Election Commission (Con.EC) and procedure of candidate nomination with Law</i> a) notification on the nomination of the candidate to municipality membership; b) application on commitment; <i>If an authorized representative is appointed:</i> c) the authorized representative’s power of attorney approved in</p>	<p>c) Department of the Notary that approved the powers of attorney</p>

<p>the notary order, provided by the candidate; d) conformity of the nomination procedure with the Election Code of the Republic of Azerbaijan.</p>	
<p>Information to be examined:</p>	
<p>Information in the notification: a) surname, name and patronymic of the candidate; b) date of birth; c) address of residence; d) serial number of ID card or its substitute document; e) main working or service place (if not any, type of activity).</p>	<p>a, b, c, d) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan e) Bodies and persons in labor relations with the person; relevant tax organs.</p>
<p>Information in the application on commitment: a) surname, name and patronymic of the candidate; b) date of birth; c) address of residence; d) education; e) main working or service place (if not any type of activity); If the candidate has a sentence, which is not served or cancelled, then the application should contain the followings: f) name and number of the relevant Article of the Criminal Code of the Republic of Azerbaijan; g) if the candidate has committed an action abroad and if the same action provides for liability established by the Criminal Code of the Republic of Azerbaijan and is sentenced by a court decision, which entered into force, the name of the relevant law of the foreign country; h) citizenship of the Republic of Azerbaijan; i) whether has got citizenship of a foreign country or not; j) has got commitment before other countries or not, apart from sustainable, stable relations related to living within the foreign country for more than 5 years.</p>	<p>a, b, c, h, l, j) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan d) relevant educational institute or Ministry of Education of the Republic of Azerbaijan. Information about persons who get their education outside of the Republic via the Ministry of Education of the Republic of Azerbaijan e) Bodies and persons in labor relations with the person; relevant tax organs. g,f) General Operational-Statistical Information office under the Ministry of Internal Affairs of the Republic of</p>

	Azerbaijan.
Examination of powers of attorney approved in the notary order of the authorized representative appointed by the candidate to municipality membership	
a) Legitimacy of the powers of attorney	a) Department of the notary that approved powers of attorney
<i>If the candidate is nominated by the voters initiative group, then legitimacy of documents to be examined by the Con.EC and nomination procedure:</i>	
a) separately compiled notification on nomination of a candidate (candidates); b) a candidate`s (candidates`) application on consent compiled pursuant to Articles 53 and 214 of the Election Code of the Republic of Azerbaijan; c) meeting protocol on the establishment of voters initiative group and candidate nomination; d) legitimacy of candidate nomination	c) physical or legal entity that approves the protocol and subject who allocated place for the conduct of the meeting and approves the protocol by his seal
<i>Information in the notification:</i>	
a) candidate`s surname, name and patronymic; b) date of birth; c) address of residence; d) serial number of ID card or its substitute document; e) main working or service place (if not any then type of activity); f) surname, name and patronymic of members of the initiative group; g) address of residence; h) serial number of ID card or its substitute document; i) signature of members of initiative group and date. If an authorized representative of voters initiative group is appointed: a) surname, name and patronymic of the representative of voters initiative group; b) address of residence; c) serial number of ID card or its substitute document; d) date of issue of the notification.	a, b, c, d, f,g, h) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan e) Bodies and persons in labor relations with the person; relevant tax organs. a, b, c) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan
<i>Information in the application on commitment:</i>	
a) candidate`s surname, name and patronymic; b) date of birth;	a,b, d, h, i, j) relevant departments for registration and ID

<p>c) education; d) address of residence; e) main working or service place (if not any then type of activity); If the candidate has a sentence, which is not served or cancelled, the application should contain the following; f) name and number of the relevant Article of Criminal Code of the Republic of Azerbaijan; g) if the candidate has committed an action abroad and if the same action provides for liability established by the Criminal Code of the Republic of Azerbaijan and is sentenced by a court decision, which entered into force, the name of the relevant law of the foreign country; h) citizenship of the Republic of Azerbaijan; i) whether has got citizenship of a foreign country or not; j) whether has got commitment before other countries or not, apart from sustainable, stable relations related to living within the foreign country for more than 5 years. k) signature, date of writing the application.</p>	<p>cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan c) relevant educational institute or Ministry of Science and Education of the Republic of Azerbaijan. Information about persons who get their education outside of the Republic via the Ministry of Science and Education of the Republic of Azerbaijan Relevant executive authority representation; e) Bodies and persons in labor relations with the person; relevant tax organs; f, g) General Operational-Statistical Information office under the Ministry of Internal Affairs of the Republic of Azerbaijan.</p>
<p>If a candidate is nominated by political parties, then the legitimacy of documents to be examined by the Con.EC and nomination procedure: a) copy of the certified document on the registration of the political party approved in the notary order; b) copy of the political party charter in force approved in the notary order; c) decision of the convention (conference, meeting by the authoritative body) by the political party on the candidate nomination and protocol of the relevant meeting; d) separately compiled notification on nominating candidate (candidates); e) list of authorized representatives of political parties; f) decision of the convention (conference, meeting by the authoritative body) by the political party on appointing authorized representatives; g) powers of attorney of authorized representatives of political</p>	<p>a, b, g) Notary that approved the powers of attorney; c, e, f) supreme body or executive apparatus of the political party.</p>

<p>parties made official in the order specified by Civil Code of the Republic of Azerbaijan;</p> <p>h) information on whether every candidate has got imprisonment, citizenship or commitment before other countries and candidate`s (candidates`) applications on consent on the termination of their post which does not suit if elected municipality member;</p> <p>i) legitimacy of candidate nomination procedure.</p>	
<p>Information in the notification:</p> <p>a) candidate`s (candidates`) surname, name and patronymic;</p> <p>b) date of birth;</p> <p>c) address of residence;</p> <p>d) education;</p> <p>e) serial number of ID card or its substitute document;</p> <p>f) main working or service place (if not any then type of activity).</p>	<p>a, b, c, d, e) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p> <p>f) Bodies and persons in labor relations with the person; relevant tax organs.</p>
<p>Information on authorized representatives:</p> <ol style="list-style-type: none"> 1. Surname, name and patronymic of authorized representatives; 2. Competence. 	<p>a) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p> <p>b) relevant political party or notary.</p>
<p>Information in the application on commitment:</p> <p>a) surname, name and patronymic of the candidate;</p> <p>b) date of birth;</p> <p>c) address of residence;</p> <p>d) education;</p> <p>e) main working or service place (if not any type of activity);</p> <p>if the candidate has a sentence, which is not served or cancelled, then the application should contain the followings:</p> <p>f) name and number of the relevant Article of the Criminal Code of the Republic of Azerbaijan;</p> <p>g) if the candidate has committed an action abroad and if the same action provides for liability established by the Criminal Code of the Republic of Azerbaijan and is sentenced by a court decision, which entered into force, the name of the relevant law</p>	

<p>of the foreign country; h) citizenship of the Republic of Azerbaijan; i) whether has got citizenship of a foreign country or not; j) has got commitment before other countries or not, apart from sustainable, stable relations related to living within the foreign country for more than 5 years; k) signature, date of writing the application.</p> <p>If the candidate is nominated by political party bloc, then the legitimacy of documents to be examined by the Con.EC and nomination procedure:</p> <p>a) decision of the convention (conference, meeting by the authoritative body) by the political party entering the bloc on the candidate nomination and protocol of the relevant meeting; b) decision of the meeting (convention, conference) the representatives of the political party which enter the bloc on nominating candidates on behalf of the bloc and protocol of the relevant session; c) separately compiled notification on nominating candidate (candidates); d) list of authorized representatives of political party; e) powers of attorney of authorized representatives of political parties made official in the order specified by Civil Code of the Republic of Azerbaijan or in the notary order; f) information on whether every candidate has got imprisonment, citizenship or commitment before other countries and candidate`s (candidates`) applications on consent on the termination of their post which does not suit if elected municipality member.</p>	<p>a, b, c, d) supreme body or executive apparatus of the political party; e) Notary that approved the powers of attorney.</p>
<p>Information in the notification:</p> <p>a) candidate`s surname, name and patronymic; b) date of birth; c) address of residence; d) serial number of ID card or its substitute document; e) main working or service place (if not any then type of activity).</p>	<p>a, b, c, d) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan e) Bodies and persons in labor relations with the person; relevant tax organs.</p>
<p>Information in the application on the consent to nominate candidate</p>	<p>a,b, c, e, j, k, l) relevant departments</p>

<p>a) candidate`s surname, name and patronymic; b) date of birth; c) address of residence; d) education; e) serial number of ID card or its substitute document f) candidate`s main working or service place (if not any then type of activity); g) party affiliation</p> <p>If the candidate has a sentence, which is not served or cancelled, then the application should contain the followings:</p> <p>h) name and number of the relevant Article of the Criminal Code of the Republic of Azerbaijan; i) if the candidate has committed an action abroad and if the same action provides for liability established by the Criminal Code of the Republic of Azerbaijan and is sentenced by a court decision, which entered into force, the name of the relevant law of the foreign country; j) citizenship of the Republic of Azerbaijan; k) whether has got citizenship of a foreign country or not; l) has got commitment before other countries or not, apart from sustainable, stable relations related to living within the foreign country for more than 5 years; m) signature, date of writing the application.</p>	<p>for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan d) relevant educational institute or Ministry of Science and Education of the Republic of Azerbaijan. Information about persons who get their education outside of the Republic via the Ministry of Science and Education of the Republic of Azerbaijan Relevant executive authority representation; f) Bodies and persons in labor relations with the person; relevant tax organs; g) supreme body or executive apparatus of the political party; h, i) General Operational-Statistical Information office under the Ministry of Internal Affairs of the Republic of Azerbaijan.</p>
<p>Information on authorized representatives:</p> <p>a) Surname, name and patronymic of authorized representatives; b) Competence.</p>	<p>a) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan b) relevant political party or notary.</p>
<p>II stage –candidate registration:</p>	
<p>For registration of nominated candidates, authorized representatives of the candidates, political party and bloc of</p>	

political parties shall submit the following documents to the relevant election commission at most 50 days and at least 30 days prior to the voting day, before 18:00 (Article 58.1 of the Election Code of the Republic of Azerbaijan):

- signature sheets, which include voters signatures in support of the nominated candidates (Article 58.1.1 of the Election Code of the Republic of Azerbaijan);
- 2 copies of protocols on results of collecting signatures prepared in a form defined by the Central Election Commission (Article 58.1.2 of the Election Code of the Republic of Azerbaijan);
- notification on changes made to the information about the candidates, submitted according to Articles 53.3 and 54.8 of the Election Code (Article 58.1.3 of the Election Code of the Republic of Azerbaijan);
- information on the amount and sources of candidate's income (Article 58.1.4 of the Election Code of the Republic of Azerbaijan);
- reference on the annual sum of this income got from the organizations income is get from (Article 58.3 of Election Code of the Republic of Azerbaijan);
- information on the candidate's property on the basis of ownership right (Article 58.1.5 of the Election Code of the Republic of Azerbaijan);
- candidate's initial financial report (including information on funds spent for organization of collection of voters signatures) (Article 58.1.6 of the Election Code of the Republic of Azerbaijan);

When adopting election documents, election commission shall approve each folder including signature sheets by the stamp, shall check the compatibility of the number of the submitted signature sheets with the protocol on the results of collecting voters' signatures and then by indicating the date and time of their reception, shall provide the candidate, authorized representative of the political party, political party bloc with the written reference on the adoption of the documents by indicating the number of the signatures there.

Persons collecting signatures:

- a) candidate himself;
- b) persons collecting voters signatures on the basis of agreement;
- c) authorized representatives of political parties and bloc of political parties.

Requirement for persons collecting signatures:

- a) citizenship of the Republic of Azerbaijan aged 18 with active suffrage;
- b) to have the right of collecting signatures;
- c) surname, name and patronymic of the person collecting signatures;

a, b, c, d) Shall be checked in relevant departments for registration and ID cards of city and

<p>d) serial number of ID card or its substitute document, date of issue of the document.</p>	<p>district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan pursuant to these Rules;</p>
<p>Requirements for collecting signatures and their check:</p>	
<p>a) if the candidate himself collects the signatures, the information on himself and meeting the requirements of Article 57.1 of the Election Code of the Republic of Azerbaijan;</p> <p>b) if signatures are collected by authorized representatives, conformity of the information about him/her and requirements for the powers of attorney with this Rules;</p> <p>c) if signatures are collected by another person on the basis of agreement, then the agreement between sides and its legitimacy, information about this person, approval document on the amount paid to the person collecting signatures , meeting requirements for the person collecting signatures by this person and meeting requirements of Article 57.1 of the Election Code of the Republic of Azerbaijan;</p> <p>d) if signatures are collected by authorized representatives of political parties or bloc of political parties, then the document that approves the appointment of an authorized representative by political parties or bloc of political parties, meeting requirements for the person collecting signatures by this person and meeting requirements of Article 57.1 of the Election Code of the Republic of Azerbaijan.</p> <p>Note: during nominating candidacy by political parties and political party blocs, the basis implied by Article 60.2 of Election Code can be approved because information submitted was incorrect in the case when incorrect information provided because of candidate`s fault.</p>	<p>a, b, d) shall be checked pursuant to Legislation and these Rules;</p> <p>e)the agreement shall be checked according to the body approving these Rules, payment shall be paid through the authority bank and compatibility of the requirements for the subject collecting signatures with these Rules.</p>
<p>Signature sheets with voters signatures included in support of the candidate nominated.</p> <p>Conformity of the signature sheet with the form and subject of Appendices 3 and 3a made to Election Code of the Republic of Azerbaijan.</p>	
<p>Information to be examined in the signature sheet:</p> <p>1. Name of the constituency</p> <p>2. Information about the voter and requirements:</p> <p>a) surname, name and patronymic of the citizen who signed;</p> <p>b) year of birth (month and day of birth of the person aged 18);</p> <p>c) address of residence;</p> <p>d) serial number of ID card or its substitute document;</p> <p>e) signature and date;</p> <p>f) citizenship of the Republic of Azerbaijan of the person with active suffrage who aged 18 on the Election Day;</p> <p>g) permanently living within the territory of the Con.EC the</p>	<p>a, b, c, d, g, f)</p> <p>relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan;</p> <p>h, j) in legal manner.</p>

<p>candidate nominated for;</p> <p>h) signature in support of the candidate and its date shall belong only to the voter;</p> <p>j) meeting requirements of Article 57.1 of the Election Code of the Republic of Azerbaijan.</p> <p>Note: The right to put signature in support of the candidate should belong only to the voter himself.</p>	
<p>3. Information about the candidate:</p> <p>a) candidate`s surname, name and patronymic;</p> <p>b) personal signature;</p> <p>c) date of signature;</p> <p>d) if the candidate has a sentence, which is not served or cancelled, name and number of the relevant Article of the Criminal Code of the Republic of Azerbaijan;</p> <p>e) if the candidate has committed an action abroad and if the same action provides for liability established by the Criminal Code of the Republic of Azerbaijan and is sentenced by a court decision, which entered into force, the name of the relevant law of the foreign country;</p> <p>f) citizenship of the Republic of Azerbaijan;</p> <p>g) whether has got citizenship of a foreign country or not;</p> <p>h) whether has got commitment before other countries or not, apart from sustainable, stable relations related to living within the foreign country for more than 5 years;</p> <p>i) if the candidate has been nominated by political parties or bloc of political parties, then name of political party or bloc of political party in the signature sheet.</p>	<p>a, f, g, h) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p> <p>b) by the person himself/herself</p> <p>d, e) General Operational-Statistical Information office under the Ministry of Internal Affairs of the Republic of Azerbaijan</p> <p>1. Central Election Commission; supreme body or executive apparatus of the political party.</p>
<p>4. Information about the person collecting signatures and requirements:</p> <p>a) surname, name and patronymic of the person;</p> <p>b) serial number and date of issue of ID card or its substitute document;</p> <p>c) signature of the person and its date;</p> <p>d) citizenship of the Republic of Azerbaijan of the person with active suffrage aged higher 18</p> <p>e) competence to collect signatures</p>	<p>A, b, d) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p>
<p>Protocol on the results of collecting voters signatures, compiled in the form defined by the Central Election Commission:</p> <p>a) Compatibility of the Rules with Appendix # 2 and Appendix # 1 made to the Instruction “On the rules for the collection of voters’ signatures in support of a candidate to municipality membership,</p>	

submission of signature sheets and the documents to be attached to them to the Constituency Election Commission in Municipal elections”;	
Information in the notification to be examined on the amendments made in the information about the candidate:	
Information about the amount and sources of income of the candidate: (pursuant to the form and subject of Appendices # 1 and 2 approved by the Decision # 16/99 of the Central Election Commission of the Republic of Azerbaijan dated on August 28, 2004): a) reference on the salary from main working place; b) rewards and financial support; c) reference on the income from civic-legal contracts; d) reference on the income from ownership activity; e) reference on the income from non-ownership activity. Note: this information can be achieved by applying to the bodies and persons defined by relevant commissions.	Pursuant to the relevant information and rules for checking them. a, b, c, d, e) Bodies and persons in labor relations with the person; relevant tax organs.
Information about the property belonging to the candidate on the basis of ownership right (pursuant to the form and subject of Appendix 5 made to Election Code): Real estate:	
a) land plot; b) residence; c) flats; d) gardens; e) garage and other buildings, equipments	a, b, c, d, e) State Committee on Property Issues of the Republic of Azerbaijan, local bodies of State Register Service of Real Estate under State Committee on Property Issues of the Republic of Azerbaijan and municipalities.
Transport means: a) passenger cars; b) tracks; c) other transport means.	a, b, c) Office of General State Road Police
Initial financial report of the candidate: a) by indicating the amount of the funds spent by the candidate for the organization of collecting voters signatures (by indicating the amount).	a) Authority bank.

In Municipal Elections, registration of the candidate to municipality membership by the Constituency Election Commission shall be regulated by Articles 58, 60 and 216 of Election Code of the Republic of Azerbaijan.

After receiving signature sheets and other documents necessary for the candidate registration, the relevant election commission shall deal with the documents implied by legislation within 7 days and shall adopt grounded decision on registration or refusal from registration of the candidate by checking the information.

The decision should contain by whom the candidate has been nominated, the bases for registration or refusal from registration, relevant legislative norms, date and time of adopting the decision and should be signed in the manner implied by legislation.

The copy of the decision on the candidate nomination shall be provided to the candidate, authorized representatives of the political party, political party bloc which nominated candidate within a day since adopting the decision.

Every registered candidate shall be provided with the registration card by the Constituency Election Commission.

The information on the registered candidates to municipality membership shall be submitted to the mass media within 24 hours after the registration.

The list of the registered candidates to municipality membership shall be published in periodicals mentioned in Articles 77.3 and 77.4 of the Election Code by the relevant Con.EC at least 20 days prior to the voting day.

PROTOCOL
on checking the accuracy of the signatures included in signature sheets

It was determined at the result of checking the signatures included in signature sheets submitted to the _____
(name of the constituency)

Con.EC # _____ in support of citizen _____
(surname, name and patronymic)

who has been nominated to municipality membership

(name of the municipality)

in Municipal elections of the Republic of Azerbaijan:

1. Number of the submitted signature sheets..... _____
2. Number of the constituencies where signatures have been collected _____
3. Number of the submitted signatures _____
4. Number of the checked signatures _____
5. Number of unchecked signatures _____
6. Number of the signatures considered valid..... _____
7. Number of the signatures considered invalid..... _____

As well as, the following reasons:

- repetitions excluding one signature _____
- voters' signatures included in signature sheets until the election commission was sent a notification..... _____
- signatures not in handwriting or signed in pencil..... _____
- signatures with the unverified corrections on the day of including voters' signatures by the persons approving the signature sheet..... _____

- signatures of the voters who have included inaccurate information
....._____
- signatures of the voters without an election right (the citizens under age 18, handicapped persons or persons with limited ability, foreigners and other persons defined by law)
- signatures in the unfilled lines to be filled in signature sheets _____
- signatures in the lines determined to have writings incompatible with the Election Code..... _____
- signatures put by one person instead of different persons or by different persons instead of one person
- signatures considered invalid due to the offence of Article 57.1 _____
- invalid signatures if they have not been verified by handwriting signature of the person collecting signature sheets, as well as, of the authorized representative of the candidate, political party, political party bloc, or the signature of the authorized representative is inaccurate..... _____
- other reasons

Head of the Working Group:

(signature) (surname, name and patronymic)

Note:

1. Erased signatures in the signature sheets shall not be checked and taken into account if the relevant note is indicated on this by those collecting signatures.
2. Corrections and notes included in signature sheets in relevant manner shall not be considered as a reason for the invalidation of signatures.
3. If several signatures of the same person is found out, then only one signature shall be considered valid and the others inaccurate.
4. If the signatures have been collected by offending Article 215.1 of the Election Code, then those signatures shall not be checked and the case is regarded as less than the necessary number of voters' signatures.