

Agreed with: E.S.Rustamov,
Chairman of Central Bank
of the Republic of Azerbaijan

Approved by Decision # [10/49-2](#) of the
Central Election Commission of the
Republic of Azerbaijan dated on 6 May
2010, amended by Decision # 10/86-2
dated on 25 may 2015

M.M.Panahov, Chairman of Central
Election Commission

INSTRUCTION

on rules for opening special election accounts in Elections to the Milli Majlis of the Republic of Azerbaijan

The Instruction has been prepared pursuant to Articles 91 and 157 of the Election Code of the Republic of Azerbaijan (hereafter referred to as Election Code) and defines rules for opening special election accounts of political parties, political party blocs and candidates to deputy in Elections to the Milli Majlis of the Republic of Azerbaijan pursuant to the Law of the Republic of Azerbaijan “On Banks”.

1. General provisions

1.1. Special election account shall be opened at least 24 hours prior to the collection of voters' signatures necessary for the registration of the candidate within 5 days after providing the relevant Constituency Election Commission with a notification on the nomination of the candidate.

1.2. Special election account shall be opened to establish single election fund within 5 days after the political parties intending to form single election fund of candidates submit the list of the candidates nominated within more than 60 constituencies to the Central Election Commission of the Republic of Azerbaijan (hereafter referred to as Central Election Commission).

1.3. Special election account shall be opened only at International Bank of the Republic of Azerbaijan or its branches.

2. The relevant persons shall submit the following documents to the bank for opening special election account:

2.1. If a candidate is nominated on own initiative or by the initiative group of voters, the candidate or their authorized representative:

2.1.1. Application on opening of special election account;

2.1.2. Identification documents of persons applying for opening of special election account;

2.1.3. A copy of the notification on candidate nomination verified by the Constituency Election Commission;

2.1.4. Information on the liability, commitment before other countries and citizenship of the nominated person compiled pursuant to Article 53 of the Election Code, as well as, an application on commitment on termination of his/her activity inappropriate with his/her duties if elected a deputy;

2.1.5. Powers of attorney of candidate's authorized representative (if he/she appointed an authorized representative) made official in notary order;

2.1.6. A sample of signature verified by notary (which belongs to a person who carries out financial transactions on special election account).

Note: *The document implied in item 2.1.4 of the Instruction shall be submitted upon the bank request.*

2.2. If a candidate is nominated by a political party, the authorized representative on financial issues of this political party:

2.2.1. Application on opening of special election account;

2.2.2. A copy of the certificate on the registration of the political party verified in the notary order;

2.2.3. A copy verified in notary order of the charter of the political party in force;

2.2.4. Decision of convention (conference, session of the leading body) of political party on candidate nomination and the relevant session minute;

2.2.5. Information on the liability, commitment before other countries and citizenship of the nominated person compiled pursuant to Article 54 of Election Code, as well as application on commitment on termination of his/her activity inappropriate with his/her with his/her duties if elected a deputy;

2.2.6. A copy of the notification on candidate nomination, verified by the Constituency Election Commission;

2.2.7. powers of attorney of the authorized representatives on financial issues of the political party made official as implied by Civil Code of the Republic of Azerbaijan;

2.2.8. Samples of signatures and stamp, verified in notary order.

Note: *The documents implied in item 2.2.3-2.2.5 of the Instruction shall be submitted upon the bank request.*

2.3. If a candidate is nominated by a political party bloc, the authorized representative on financial issues of this political party:

2.3.1. Application on opening of special election account;

2.3.2. A copy of the notification on candidate nomination, verified by the Constituency Election Commission;

2.3.3. Decision of convention (conference, session of the leading body) of political parties that enter the bloc on candidate nomination and the relevant session minute together with the decisions on candidate nomination;

2.3.4. Decision of convention (conference, session of the leading body) of representatives of the political parties which enter the bloc on candidate nomination by the political party bloc and relevant session minutes;

2.3.5. Information on the liability, commitment before other countries and citizenship of the nominated person compiled pursuant to Article 54 of Election Code, as well as application on commitment on termination of his/her activity inappropriate with his/her with his/her duties if elected a deputy;

2.3.6. Powers of attorney of candidate's authorized representative on financial issues verified by notary or in order established by Civil Code of the Republic of Azerbaijan;

2.3.7. Samples of signatures and stamp, verified in notary order.

Note: *The documents implied in item 2.3.3 and 2.3.5 of the Instruction shall be submitted upon the bank request.*

3. The relevant bank shall open a special election account for a candidate immediately but not later than 3 days after the above-mentioned documents are submitted to the bank. All funds shall be transferred to special election accounts in manats.

4. The right to give orders on the allocations included in special election account shall belong to the candidate, the authorized representative of a candidate, as

well as, authorized representative on financial issues appointed by a political party or the bloc of political parties.

5. Candidates, political parties, political party blocs are allowed to open only one special election account.