

Instruction
on the rules for nomination of the candidacy on own initiatives of citizens,
establishment of voters' initiative groups and candidate nomination by them in
Elections to the Milli Majlis of the Republic of Azerbaijan

During Elections to the Milli Majlis of the Republic of Azerbaijan, candidate nomination on own initiatives of citizens or by the voters initiative groups established by citizens having active suffrage shall be regulated by Articles 53, 146 of the Election Code of the Republic of Azerbaijan and according to the Instruction.

1. General provisions

1.1. During elections on the constituency candidates shall be nominated after the official publication of the order on appointment of these elections.

1.2. Candidates to deputy may be nominated on own initiatives of the citizens who possess eligibility and who meet the requirements of Article 85 of the Constitution of the Republic of Azerbaijan, by voters' initiative groups, as well as by political parties and blocs of political parties.

2. The citizen who nominated their candidacy on own initiative (or their authorized representative) shall provide the relevant Con.EC with the following documents:

2.1. notification on candidate nomination (Appendix # 1);

2.2. Application on commitment compiled in conformity with the requirements of Article 53 of Election Code (Appendix #2 made to the Instruction) (the application should contain the nominated candidate's name, surname, patronymic, date of birth, address of residence, education, serial number of ID card or its substitute document, place of main job (if there is not any, then type of activity), accusation, citizenship and information on commitment before other states if exists, as well as his/her commitment on the termination of the activity which does not suit with the post if elected);

2.3. If the candidate appoints an authorized representative, then powers of attorney of the authorized representative approved in notary order (Appendix # 3);

2.4. If the candidate included information on the political affiliation in his application, then he/she shall submit the document that approves it (*In this case, the candidate shall agree with the relevant election commission to name the political party with the title consisting of not more than 5 words. If the political party indicated in the application dismissed the candidate from its party and sent notification to the relevant election commission, after receiving this notification, the candidate shall not be allowed to use the name of this political party*);

2.5. The written notification on receiving documents submitted to the Con.EC shall be provided to the candidate who submitted these documents or his/her authorized representative (Appendix # 4);

2.6. The documents submitted to the Con.EC shall be considered within 5 days and decision on the approval or refusal from the candidate nomination shall be provided to the candidate or his/her authorized representative.

3. Establishment of voters' initiative groups and nomination of candidates to deputy

3.1. Each citizen or citizens with election right can establish voters' initiative groups consisting of no less than 50 persons. With this aim, they must conduct their session. The fact that the voters intending to establish initiative group live in the relevant areas of the constituency, should be adopted as a basis. It is allowed to apply in written form to the municipality or executive authority within the territory by citizen or citizens intending to establish initiative group to allocate place for holding sessions. The meeting of the voters' initiative group can be conducted in voters' places of residence, in areas and buildings of executive authorities and municipalities, as well as of legal entities. After determining the appropriate place, the voters intending to establish initiative group shall be informed about the allocated place and time of the session.

3.2. The following issues shall be discussed in the session:

3.2.1. establishment and naming of voters initiative group;

3.2.2. determination of the person (representative of the initiative group) who will represent the group (this person may be chairman or secretary of the session);

3.2.3. nomination of candidacy to deputy;

3.2.4. apply to the Constituency Election Commission (Con.EC) on the approval of candidate nomination.

3.3. Decision shall be adopted on each discussed issue after putting in the agenda of the session and session minutes shall be compiled. The session minutes shall be signed by the chairman and secretary of the session. The session minutes may also be stamped by these organizations, as well as legal entities possessing the place of conducting session.

3.4. The relevant Con.EC shall be provided with the following documents for the nomination of the candidate to deputy by the voters initiative group:

3.4.1. session minutes on the establishment of voters initiative group and candidate nomination (Appendix # 5);

3.4.2. notification on the initiative of candidate nomination (Appendix # 6);

3.4.3. Application on commitment compiled in conformity with the requirements of Article 53 of Election Code (Appendix #2 made to the Instruction) (the application should contain the nominated candidate's name, surname, patronymic, date of birth, address of residence, education, serial number of ID card or its substitute document ,place of main job (if there is not any, then type of activity), accusation, citizenship and data on commitment before other states if exists, as well as his/her commitment on the termination of the activity which does not suit with the post if elected);

3.4.4. If candidate appoints an authorized representative, then powers of attorney

of the authorized representative approved in notary order (Appendix # 3);

3.4.5. If the candidate included information on his/her political affiliation in his application, then he/she shall submit the document that approves it (In this case, the candidate shall come to an agreement with the relevant election commission to name the political party with the name consisting of not more than 5 words. If the political party indicated in the application dismissed the candidate from its party and sent notification to the relevant election commission, after receiving this notification, the candidate shall not be allowed to use the name of this political party);

3.5. The written notification on receiving documents submitted to the Con.EC shall be provided to the candidate who submitted these documents or his/her authorized representative to the authorized representative of voters' initiative group (Appendix # 4);

3.6. The documents submitted to the Con.EC shall be considered within 5 days and decision on the approval or refusal to the candidate or to him/her nomination shall be provided to the candidate or their authorized representative, or representative of the voters' initiative group.

NOTIFICATION

on the nomination of the candidacy on own initiative of the citizen of the Republic of Azerbaijan in Elections to the Milli Majlis of the Republic of Azerbaijan

Me, a citizen of the Republic of Azerbaijan _____
who live _____,
(address of residence)
having _____,
(serial number of ID card or its substitute document)
educated _____,
information on education
working or acting _____
(main place of work or service, position, if not any, type of activity)
who was born “ ____ ” _____
(date of birth)
nominate my candidacy to deputy in Elections to the Milli Majlis of the Republic of Azerbaijan appointed on _____
(date of elections)

according to Articles 53 and 146 of Election Code of the Republic of Azerbaijan.

Authorized representative _____
(surname, name, patronymic, address of residence)
having _____
(serial number of ID card or its substitute document)
who lives _____
(address of residence)
has been appointed by me.¹

The notification is attached the application on commitment of the candidate.

Candidate _____
(initial and surname) (signature)

or Authorized representative _____
(initial and surname) (signature)

“ _____ ” _____ 20
(date of issue of notification)

The notification shall be added an application of commitment.

Note: The copy of this notification is issued to the candidate or his/her authorized representative after being verified by the Constituency Election Commission in comply with Article 157.3 of the Election Code of the Republic of Azerbaijan.

¹ This line should be filled when the candidate's authorized representative is appointed.

For the _____
Con.EC# _____

By the citizen nominated to deputy in
the Elections to the Milli Majlis of the
Republic of Azerbaijan

APPLICATION ON COMMITMENT

Me,

(candidate's name, surname and patronymic)

who was born " _____ " _____
(date of birth)

(address of residence),

(serial number of ID card or its substitute document, main place of work or service),

Main work of place or service, in the lack of this place, the type of activity)

or have/have not a sentence which is not served or cancelled.

(information on that)

(if he/she has a sentence which is not served or cancelled,

then the name and number of the relevant Article of Criminal Code of the Republic of Azerbaijan,

if he/she has committed an action abroad, which imposes a criminal liability and is sentenced by a court
decision,

which entered into force, and if the same action imposes liability established by the Criminal Code of the
Republic of Azerbaijan,

the application should contain the name of the relevant law of the foreign country

I am a citizen of the Republic of Azerbaijan, have the right to participate in elections,
dual citizenship and commitments before other countries:

Information on that

In the case of dual citizenship or commitment before other countries:

(name of this country and content of the commitment)

I inform that my candidacy to deputy has been nominated according to my will in Elections to the Milli Majlis of the Republic of Azerbaijan to be conducted _____ and if elected deputy, I undertake to

(date of elections)

terminate the activity incompatible with the post.

I am the member of _____,
(name and abbreviation of the represented party)

my part affiliation included in the ballot paper in the case of registration as a candidate to deputy _____.
(information on including or not including)

(signature)

(initial and surname)

“ _____ ” _____ 20 _____.

Note: 2 colored photos of the candidate at 3X4 sm size shall be attached to the application on commitment as stipulated in Article 40.15 of Election Code of the Republic of Azerbaijan.

POWERS OF ATTORNEY

Me, candidate to deputy (registered candidate) to the Milli Majlis of the Republic of Azerbaijan who live

(address of residence)

(surname, name, patronymic)

(serial number of ID card or its substitute document)

empower _____
(authorized representative's surname, name, patronymic, date of birth, address of residence, education,

serial number of ID card or its substitute document, main place of work or service,

if not main work or service, the type of activity)

to execute the rights and duties as my authorized representative

in Elections to the Milli Majlis of the Republic of Azerbaijan appointed to " _____"
_____20_____.

(surname, name and patronymic of the candidate (registered candidate)

(signature)

Note: 1) The powers of attorney shall be approved in notary order.

2) Authority sphere of the authorized representative shall be determined by the person who empowered with such authority. In this case, this information should be indicated in the powers of attorney.

REFERENCE

“ _____ ” _____ 20 _____

At _____

Provided to

(surname, name and patronymic of the person who submitted documents)

because he has really submitted the following documents to the

_____ Con.EC # _____ for the nomination of the candidate
(name of the Con.EC)

to the Milli Majlis of the Republic of Azerbaijan

(candidate`s surname, name and patronymic)

- 1.
- 2.
- 3.
- 5.
- 6.

Chairman of the Con.EC _____
(sign) (surname name and patronymic)

P.S.

Con.EC commissioner _____
(sign) (surname, name and patronymic)

Person submitting documents _____
(sign) (surname, name and patronymic)

Note: The Con.EC shall be provided with documents by the candidate, his/her authorized representative and representative of voters' initiative group. The reference is compiled in 2 copies, a copy shall remain at the Con.EC, another one shall be submitted to the person providing with these documents.

PROTOCOL

of the meeting on the establishment of voters' initiative group and nomination of the candidate to deputy in Elections to the Milli Majlis

_____ " _____ 20_____
(place of the meeting – district, city, settlement, village)

Participants of the meeting: _____ persons
(in figures)

Election of chairpersons and secretary of the meeting

Candidacy of _____ for the chairmanship of the meeting has
(surname, name and patronymic)

been suggested and put in vote.

Voting results:

For _____
(in figures) (in words)

Against _____
(in figures) (in words)

Independent _____
(in figures) (in words)

The candidacy of

(surname, name and patronymic)

to be secretary of the meeting has been suggested and put in vote.

Voting results:

For _____
(in figures) (in words)

Against _____
(in figures) (in words)

Independent _____
(in figures) (in words)

Chair of the meeting _____ and secretary
(surname, name and patronymic)

_____ were elected.
(surname, name and patronymic)

Chair of the meeting shall inform the participants of the meeting on the issues included in the agenda.

Agenda:

1. Establishment and naming of voters' initiative group
2. Election of the person representing the group (representative of the initiative group)
(this person can be Chair or Secretary of the meeting)
3. Nomination of the candidate to deputy
4. Apply to the Con.EC with notification to approve the nomination of the candidacy.

The agenda of the meeting is put in vote.

For _____
(in figures) (in words)

Against _____
(in figures) (in words)

Independent _____
(in figures) (in words)

The speakers on the issues included in the agenda shall be given floor.

Speakers:

1.

(speaker's surname, name, patronymic and briefing of the speech)

2.

(speaker's surname, name, patronymic and briefing of the speech)

3.

(speaker's surname, name, patronymic and briefing of the speech)

After discussing the issues put in agenda, each issue shall be put separately in vote. Voting results on each issue put in vote shall be included in the protocol.

Decided:

1. Initiative group shall be established in the following structure and named as follows:

#	Initiator's surname, name and patronymic	Date of birth	Address of residence	Serial number of ID card or its substitute document	Signature	Date
1						
2						
...						
50						
...						

2. The person representing initiative group

_____ (surname, name and patronymic)

shall be elected.

3. Candidate or candidates shall be nominated to deputy

_____ by the initiative group.
(name of the candidate)

4. The Con.EC shall be appealed with notification for the approval of the nominated candidacy.

Chair of the meeting _____ (surname, name and patronymic) _____ (signature)

Secretary of the meeting _____ (surname, name and patronymic) _____ (signature)

Note: If the meeting is conducted in the office, organization, institute, then the protocol of the meeting shall be approved by the stamp of these institutes. But if the meeting of the initiative group is conducted in the settlements, then the protocol shall be approved by the stamp of the communal utilities, relevant municipality or executive body.

To the Constituency Election Commission _____ # _____

NOTIFICATION**on nominating candidate to deputy by the voters' initiative group in Elections to the Milli Majlis of the Republic of Azerbaijan**

Pursuant to Articles 53 and 146 of Election Code of the Republic of Azerbaijan, we – members of the voters' initiative group:

#	Surname, name and patronymic of the initiator	Date of birth	Address of residence	Serial number of ID card or its substitute document	Signature and date
1					
2					
...					
50					
...					

nominate the candidacy of the person who lives

(address of residence)

(serial number of ID card or its substitute document)

who

functions

(main place of work or service, occupation (if not any, then type of activity))

who was born

(date of birth)

(candidate's surname, name and patronymic)

in Elections to the Milli Majlis of the Republic of Azerbaijan appointed to

(date of elections)

The person who lives _____,

(address of residence)

(serial number of ID card or its substitute document)

(surname, name and patronymic)

has been appointed representative of the initiative group.

The protocol of the meeting of the initiative group and candidate's application on commitment are attached.

“ _____ ” _____ 20 _____

(date of issuing the notification)

Note: *A copy of the notification shall be approved by the Constituency Election Commission pursuant to Article 157.3 of Election Code of the Republic of Azerbaijan and submitted to the candidate or his/her authorized representative.*