

Approved by Decision 13/40 of the Central Election Commission of the Republic of Azerbaijan dated on July 4, 2005, Appendices amendments were made by Decision # 9/46 dated on 22 April 2010 and amended by decision 9/82 dated 15 May 2015

INSTRUCTION

on the rules for the nomination of candidates to deputy by political parties and blocs of political parties in Elections to the Milli Majlis of the Republic of Azerbaijan

The rules for the nomination of candidates to deputy by political parties and blocs of political parties in Elections to the Milli Majlis of the Republic of Azerbaijan shall be regulated by Articles 54, 146 of Election Code of the Republic of Azerbaijan (hereafter referred to as Election Code) and this Instruction.

1. Rules for the nomination of candidates to deputy by political parties, blocs of political parties

1.1. Political party adopts the decision on candidate nomination according to its charter. Such decision shall be adopted in a collegial form via voting.

1.2. The candidate nominated by the political party bloc shall be verified by each political party which has entered the bloc. Decision on the nomination of candidates by the political party bloc shall be adopted at the session of political party representatives (in congress, conference, session of the leading body). These authorized representatives of political parties shall be determined at the congress of parties (conference, session of the leading body).

1.3. The decision of political parties, the political party bloc on nomination of the candidate shall be made official by the protocol. This protocol should contain:

1.3.1. the number of registered participants at session (congress, conference, session of the leading body);

1.3.2. the number of participants necessary for the adoption of the decision considered by the agreement on the establishment of the political party bloc;

1.3.3. decision on the candidate nomination and voting results on this decision;

1.3.4. date of adoption of the decision.

1.4. Political parties, the political party bloc can nominate persons who are not members of the parties that do not enter the bloc.

2. The documents to be submitted by the political parties for the approval of candidate nomination to deputy

2.1. Candidate or candidates shall be nominated by political parties only in the case when the following documents are submitted to the relevant Constituency Election

Commission together with the name of the candidate by authorized representatives of political parties pursuant to the Election Code of the Republic of Azerbaijan and this Instruction:

2.1.1. copy of the certification on the registration of political parties approved in the notary order;

2.1.2. copy of the enforced charter of the political party approved in the notary order;

2.1.3. decision of the congress (conference, session of the leading body) of the political party on candidate nomination and relevant session minutes;

2.1.4. notification compiled separately on the nomination of each candidate (Appendix # 1a made to the Instruction);

2.1.5. Application on consent which contains autobiography of the candidates to deputy (surname, name, patronymic, date of birth, address of residence, education, serial number of ID card or its substitute document, main place of work or service, the occupied post (in its absence - type of activity), data on the accusation, citizenship and commitment before other states if has, as well as the commitment on the termination of the activity which does not suit with this post if elected) (Appendix # 1 made to the Instruction);

2.1.6. decision of the congress (conference, session of the leading body) of the political party on the appointment of authorized representatives;

2.1.7. powers of attorney of the authorized representatives of political parties, made official in the manner implied by the Civil Code of the Republic of Azerbaijan (Appendix #6 made to the Instruction);

2.1.8. list of authorized representatives of political parties (Appendix # 2);

2.1.9. when authorized body of political parties terminates the authority of the authorized representative, then the copy of the decision on it.

2.2. The authorized representative shall be provided with the written reference on receiving documents submitted to the Constituency Election Commission (Appendix # 7).

2.3. Central Election Commission shall be provided with the following documents by political parties:

2.3.1. list of authorized representatives of political parties (Appendix # 2);

2.3.2. list of authorized representatives on financial issues (Appendix # 3);

2.3.3. letters on consent by authorized representatives (Appendix #4);

2.3.4. letters on consent by the authorized representative on financial issues (Appendix # 5).

Note: *the powers of attorney of the authorized representatives on financial issues appointed by the decision of the political party shall also be made official in the manner implied by the Civil Code of the Republic of Azerbaijan and in the form indicated in the Appendix # 6a made to the Instruction.*

3. The documents to be submitted by blocs of political parties for the verification of candidate nomination to deputy

3.1. The candidate or candidates shall be nominated by the political party bloc providing that the relevant Constituency Election Commission is provided with the following documents together with the name of the candidate pursuant to Election Code of the Republic of Azerbaijan and this Instruction.

3.1.1. Session minutes of political parties that enter the bloc together with decisions of congresses (conferences, session of the leading body) on candidate nomination;

3.1.2. decision of the session (congresses, conferences) of representatives of political parties that enter the bloc on candidate nomination on behalf of the political party bloc and relevant session minutes;

3.1.3. separately compiled notification on the nomination of each candidate (Appendix #1a made to the Instruction);

3.1.4. powers of attorney of the authorized representatives of the political party blocs made official in notary order and in the manner implied by the Civil Code of the Republic of Azerbaijan (Appendices #6b and 6c made to the Instruction);

3.1.5. list of authorized representatives of the political party bloc (Appendix # 2);

3.1.6. Application on consent which contains autobiography of the candidates to deputy (surname, name, patronymic, date of birth, address of residence, education, serial number of ID card or its substitute document, main place of work or service, the occupied post (if it is absent - type of activity), data on the accusation, citizenship and commitment before other states if has, as well as the commitment on the termination of the activity which does not suit with this post if elected) (Appendix #1 made to the Instruction).

3.2. The authorized representative shall be provided with the written reference on receiving documents submitted to the Constituency Election Commission (Appendix #7).

Note: *The bloc of political parties shall also submit the documents implied by items # 2.3.1-2.3.4 of the Instruction if an authorized representative and authorized representative on financial issues has been appointed during registration, as well as, after being registered at the Central Election Commission. The powers of attorney of the authorized representatives on financial issues of the blocs of political parties shall be made official in the form indicated in the Appendixes # 6d and 6e made to the Instruction.*

on the nomination of

(surname, name and patronymic)
who has been nominated to deputy in
Elections to the Milli Majlis of the
Republic of Azerbaijan by

(name of the political party, political party bloc)

APPLICATION ON CONSENT

I, who was born on “ _____ ” _____, who live

(address of residence)

(serial number of ID card or its substitute document)

(information on education)

(place of main work or service (if it doesn't exist then type of activity))

(party affiliation with the candidate's wish)

(candidate's surname, name and patronymic)

inform that unpaid or not served imprisonment

(information on whether has or not)

(if has unpaid or not served imprisonment, then

number and title of the relevant Article or Articles of the Criminal Code of the Republic of

Azerbaijan, if had committed the action abroad which caused criminal liability and legally

enforced court decision was made on this and this action caused criminal liability implied by the

Criminal Code of the Republic of Azerbaijan, then title of the relevant law of the foreign state).

I am citizen of the Republic of Azerbaijan and have the right to participate in
elections, _____ dual citizenship and commitment before other
countries

(have/have not)

(if has dual citizenship or commitment before other countries, then name of this state and

subject of the commitment should be indicated).

I inform on the compatibility of nominating my candidacy to deputy with my will in Elections to the Milli Majlis of the Republic of Azerbaijan to be conducted on “ _____ ”
(date of elections)

and when elected deputy, I undertake to terminate the activity which does not suit with this post.

I am the member of _____,
(name and abbreviation of the represented political party)

If registered to the candidacy for deputy, my party affiliation included in the ballot paper _____
(information on whether has been included or not)

(signature)

(surname, name and patronymic)

“ _____ ” _____ 20 _____

Note: Pursuant to Article 40.15 of Election Code of the Republic of Azerbaijan, the application on consent shall be attached 2 photos sized 3x4 sm of the candidate.

NOTIFICATION
on nomination of the citizen of the Republic of Azerbaijan as a candidate to
deputy by a political party (bloc of political parties) in Elections to the Milli
Majlis of the Republic of Azerbaijan

(name of the political party, political party bloc)

nominates a citizen of the Republic of Azerbaijan who was born,

(day, month and year of birth)

living, _____,

(address of residence)

having, _____,

(serial number of ID card or its substitute document)

educated _____,

information on education

working or acting _____

(main place of work or service, position, if not any, type of activity)

according to Articles 54 and 146 of Election Code of the Republic of Azerbaijan in

Elections to the Milli Majlis of the Republic of Azerbaijan appointed on

(date of elections)

The notification shall be attached the candidate's consent application on commitment.

Authorized representative of the political party (political party bloc)

(initial and surname)

(signature)

“ _____ ” _____ 20

(date of issue of notification)

Note: A copy of this notification shall be provided to the relevant authorized representative after being verified by the Con.EC in comply with Article 157.3 of the Election Code of the Republic of Azerbaijan.

_____ *(name of the election commission)*

_____ *(name of the political party, bloc of political party)*

LIST

of the authorized representatives appointed by the political party, bloc of political parties

#	Surname, name and patronymic	Date of birth (also date of month and day of the person aged 18)	Serial number and date of issue of ID card or its substitute document	Address of residence	Main place of work or service (if not any, type of activity)	Phone number

Authorized person _____ *(signature)* _____ *(initial and surname)*

Note: This list shall be submitted to the Central Election Commission and relevant Constituency Election Commissions.

Name of the election commission)

(name of the political party, blocs of political parties)

LIST

of authorized representatives on financial issues of political parties and political party blocs

#	Surname, name and patronymic	Date of birth (also date of month and day of the person aged 18)	Serial number and date of issue of ID card or its substitute document	Address of residence	Main place of work or service (if not any, type of activity)	Phone number

Authorized person _____
(signature) (initial and surname)

Note: Pursuant to Article 40.15 of Election Code of the Republic of Azerbaijan, the list shall be attached applications on consent of the authorized representatives on financial issues and 2 photos sized 3x4 sm. The list shall be submitted only to the Central Election Commission.

By the authorized representative

(surname, name and patronymic)

of _____
(political party, political party bloc)

that nominated candidate to deputy in
elections to Milli Majlis in the Republic of
Azerbaijan

LETTER ON CONSENT

I consent to be appointed as an authorized representative by the above-mentioned political party,
political party bloc in the Elections to the Milli Majlis appointed on _____.
(date of the Election Day)

I inform you that I was born in “_____” _____,
(date of birth)

(serial number of ID card or its substitute document,

date of issue, address of residence,

main place of work or service, if not these, then type of activity, phone number)

(signature)

(authorized representative's surname and initial)

“_____” _____ 20_____
(date of application)

Note:

1. The letter shall be attached to the list of authorized representatives appointed by political parties (political party blocs) to be sent to the Central Election Commission.
2. The application on consent shall be attached 2 photos sized 3x4sm of the authorized representative pursuant to Article 40.15 of Election Code of the Republic of Azerbaijan.

By the authorized representative on financial issues

(surname, name and patronymic)

of _____
(political party, political party block)

that nominated candidate to deputy in elections to
Milli Majlis in the Republic of Azerbaijan

LETTER ON CONSENT

I consent to be appointed as an authorized representative on financial issues by the above-mentioned political party, political party bloc in the Elections to the Milli Majlis appointed on _____.

(date of the Election Day)

I inform you that I was born in “_____” _____, _____
(date of birth)

(serial number of ID card or its substitute document,

date of issue, address of residence,

main place of work or service, if not these, then type of activity, phone number)

(signature)

(surname and initial of an authorized representative on financial issues)

“_____” _____20_____
(date of application)

- Note:*
1. The letter shall be attached to the list of authorized representatives on financial issues appointed by political parties (political party blocs) to be sent to the Central Election Commission.
 2. The application on consent shall be attached 2 photos sized 3x4 of the authorized representative on financial issues pursuant to Article 40.15 of Election Code of the Republic of Azerbaijan.

POWERS OF ATTORNEY

According to the Decision # _____ of _____
(session of the leading body)

of the congress, conference dated on “_____” _____ 20____

(name of the political party)

the following person _____

address of residence

serial number date of issue of ID card or its substitute document

surname, name and patronymic

has been commissioned with implementing the rights and duties implied by legislation as an authorized representative of this political party in Elections to the Milli Majlis appointed to

“_____” _____ 20__.

(surname, name and patronymic of the authorized representative of the chairman of the political party (or of the other agent appointed by charter)

(signature)

Note: 1) The powers of attorney shall be approved in the manner implied by Civil Code of the Republic of Azerbaijan.
2) The scope of authority of the authorized representative shall be determined by the person who empowered with such authority. In this case, the information on that should be indicated in the powers of attorney.

POWERS OF ATTORNEY

According to the Decision # _____ of _____
(session of the leading body)

of the convention, conference dated on “ _____ ” _____ 20 _____

(name of the political party)

the following person _____

address of residence

serial number date of issue of ID card or its substitute document

surname, name and patronymic

has been commissioned with implementing the rights and duties implied by legislation as an authorized representative on financial issues of this political party in Elections to the Milli Majlis appointed to

“ _____ ” _____ 20 ____.

(surname, name and patronymic of the chairman of the political party (or of the other agent appointed by charter)

(signature)

Note: 1) The powers of attorney shall be approved in the manner implied by Civil Code of the Republic of Azerbaijan.

2) The scope of authority of the authorized representative on financial issues shall be determined by the person who empowered with such authority. In this case, the information on that should be indicated in the powers of attorney.

POWERS OF ATTORNEY

According to the Decision # _____ of the session of the representatives of the bloc of political parties, dated on “ _____ ” _____ 20_____

(name of the political party bloc)

the following person _____

address of residence

serial number date of issue of ID card or its substitute document

surname, name and patronymic

has been commissioned with implementing the rights and duties implied by legislation as an authorized representative on behalf of this political party bloc in Elections to the Milli Majlis appointed to

“ _____ ” _____ 20__.

Chairpersons of the parties included in the bloc of political parties:

1. _____ (signature)
(surname, name and patronymic of the chairman of the political party (or of the other agent appointed by charter)

2. _____ (signature)
(surname, name and patronymic of the chairman of the political party (or of the other agent appointed by charter)

3. _____ (signature)
(surname, name and patronymic of the chairman of the political party (or of the other agent appointed by charter)

....

(signature)
(surname, name and patronymic of the chairman of the political party (or of the other agent appointed by charter)

Note: 1) The powers of attorney shall be approved in the manner implied by Civil Code of the Republic of Azerbaijan.

2) The scope of authority of the authorized representative on financial issues shall be determined by the person who empowered with such authority. In this case, the information on that should be indicated in the powers of attorney.

POWERS OF ATTORNEY

According to the Decision # _____ of the session of the representatives of the bloc of political parties dated on “ _____ ” _____ 20____

(name of the political party bloc)

the following person _____

address of residence

serial number date of issue of ID card or its substitute document

surname, name and patronymic

has been commissioned with implementing the rights and duties implied by legislation as an authorized representative on behalf of this political party bloc in Elections to the Milli Majlis appointed to

“ _____ ” _____ 20__.

(surname, name and patronymic of the representative)

(signature)

commissioned with making the powers of attorney in notary order)

Note: 1) The powers of attorney shall be approved in notary order.

2) The scope authority of the authorized representative on financial issues shall be determined by the person who empowered with such authority. In this case, the information on that should be indicated in the powers of attorney.

POWERS OF ATTORNEY

According to the Decision # _____ of the session of the representatives of the bloc of political parties dated on “ _____ ” _____ 20 _____

(name of the political party bloc)

the following person _____

address of residence

serial number date of issue of ID card or its substitute document

surname, name and patronymic

has been commissioned with implementing the rights and duties implied by legislation as an authorized representative on financial issues on behalf of this political party bloc in Elections to the Milli Majlis appointed to

“ _____ ” _____ 20 ____.

(surname, name and patronymic of the representative)

(signature)

commissioned with making the powers of attorney in notary order)

Note: 1) The powers of attorney shall be approved in notary order.

2) The scope of authority of the authorized representative on financial issues shall be determined by the person who empowered with such authority. In this case, the information on that should be indicated in the powers of attorney.

POWERS OF ATTORNEY

According to the Decision # _____ of the session of the representatives of the political party bloc dated on “ _____ ” _____ 20 _____

(name of the political party bloc)

the following person _____

address of residence

serial number date of issue of ID card or its substitute document

surname, name and patronymic

has been commissioned with implementing the rights and duties implied by legislation as an authorized representative on financial issues on behalf of this political party bloc in Elections to the Milli Majlis appointed to

“ _____ ” _____ 20 ____.

Chairpersons of the parties included in the bloc of political parties:

1. _____
(surname, name and patronymic of the authorized representative of the chairman of the political party (or of the other agent appointed by charter) _____
(signature)

2. _____
(surname, name and patronymic of the authorized representative of the chairman of the political party (or of the other agent appointed by charter) _____
(signature)

3. _____
(surname, name and patronymic of the authorized representative of the chairman of the political party (or of the other agent appointed by charter) _____
(signature)

....

(surname, name and patronymic of the authorized representative of the chairman of the political party (or of the other agent appointed by charter) _____
(signature)

Note: 1) The powers of attorney shall be approved in the manner implied by Civil Code of the Republic of Azerbaijan.

2) The scope of authority of the authorized representative on financial issues shall be determined by the person who empowered with such authority. In this case, the information on that should be indicated in the powers of attorney.

REFERENCE

Provided to _____
(surname, name and patronymic of the person who submitted documents)

because he has really submitted the following documents to the

_____ Con.EC # _____ for the nomination of the
(name of the Con.EC)

candidate to the Milli Majlis of the Republic of Azerbaijan

(candidate`s surname, name and patronymic)

- 1.
- 2.
- 3.
- 5.
- 6.

Chairman of the Con.EC _____
(sign) (surname, name and patronymic)

P.S.

Con.EC commissioner _____
(sign) (surname, name and patronymic)

Person who submits documents _____
(sign) (surname, name and patronymic)

Note: Relevant Con.EC shall be provided with documents by the authorized representative of political parties, blocs of political parties. This reference shall be compiled in 2 copies, one copy shall remain in the Con.EC, another one shall be submitted to the person who provides with? these documents.